

## **Salem Township Library Board Minutes September 15, 2022**

Attending: Stacy, Jim, John, Joy, Amber, Connie  
Library Director: Lisa  
Assistant Director: Chelbi

Stacy called the meeting to order at 6:04 PM

Motion made by Joy to approve the agenda, seconded by John. All ayes.

Motion made by Jim to approve both the board meeting and budget hearing minutes from June 27, 2022, seconded by Amber. All ayes.

No Public Comment.

Jim shared the Treasurer's Report. Motion made by Stacy to approve both the July and August 2022 Treasurer's Reports, seconded by John. All ayes.

Lisa shared statistics from our library along with other area libraries. She included a Data Snapshot which detailed Lakeland Library Cooperative stats for August 2022.

Lisa shared an update concerning staff's professional development. Jenny and Lisa attended a Youth Services Fair. Chelbi attended a meeting on circulation. Staff viewed a webinar on stress management.

The library will be closed Monday, October 10 to attend an event for all Allegan County Library Staff. This will take place at Allegan District Library.

### **Library Business**

Update on Hotspots: The township has some funds available through a grant. Lisa shared details concerning Mobile Beacon/T-mobile and Verizon. Motion made by John to allow Lisa to proceed in acquiring hotspots to provide patrons internet access options with a \$1000 cap on spending, seconded by Joy. All ayes.

Discussion concerning dress code and clarification of our library policy.

Discussion concerning financial policy concerning check signing.

Discussion concerning patron issue concerning incurring large fines.

Lisa shared an update concerning recent interviews for the job opening.

The used book sale will begin soon. Lisa was granted approval to sell some discarded small furniture items.

Lisa was given permission to shred old, non-financial papers.

Discussion concerning landscape services. Decision to request bids for 2023.

Discussion concerning future growth and continued communication with the township.

**Library Board informed of Township meeting scheduled on Thursday, October 6 at 3 PM.**

Motion made by Amber to update our Library Policy to limit individuals making a public comment to a maximum of four minutes per meeting, seconded by Joy. All ayes.

Motion made by Connie to adjourn, seconded by Stacy. All ayes.

**Next meeting: November 17, 2022 at 6 PM.**