

Salem Township Library Board Minutes

May 18, 2023

Attending: Stacy, Connie, John, Jim, Amber
Library Director: Lisa
Assistant Library Director: Naomi

Stacy called the meeting to order at 6:01 PM

Motion made to approve the agenda made by John, seconded by Amber. All ayes.

Motion made to approve the minutes made by Amber, seconded by Stacy. All ayes.

No public comment.

Jim shared the Treasurer's Report. Motion to approve made by John, seconded by Amber. All ayes.

Lisa shared library stats from local area libraries. Discussion comparing Libby and Hoopla apps and reviewed their costs and how they are categorized in the budget.

Lisa has completed her MEL Maven badge.

"New Aquarium" is now on the screen in the Children's area.

Lisa has reached out to a landscaping company.

Updated manuals from the Library of Michigan are available concerning trustee training.

The library has been granted ARPA funds from the township allowing the purchase of a new activity rug and a baby changing station in the restroom.

Question concerning lines in the parking lot. May possibly be updated with park improvements.

Summer Reading Program schedule was shared and discussed.

Lisa has interviewed several candidates for the open position and will be choosing one of them. The library will again be open on Tuesdays beginning in June.

Quickbooks needs to be updated to align with state standards by September 2023.

Personnel Policy Handbook needs to be clarified concerning leave and vacation. **Will meet again June 15 at 6 PM to discuss and vote on updated policy.**

Grant opportunity — options for adult programming.

QSAC (Quality Services Audit Checklist) measures how library is doing. Lisa shared progress on current future items listed on the strategic plan.

Ten Hot Spots are now available to check out.

Discussion concerning architectural proposals will be postponed until fall.

Lisa share a positive patron feedback note.

No public comment.

Motion to adjourn made by Amber, seconded by John. All ayes.

Meeting June 29 at 6 PM, Budget Hearing will be first followed by our regular business meeting.