

# Salem Township Library Board Minutes

Attending :Amber, Ashley, Connie, Joy, Lydia, Rebecca

Library Director: Lisa

Assistant Library Director: Naomi

Amber called the meeting to order at 6:00PM.

Ashley motioned approval of the agenda; seconded by Connie. All ayes

Public Comment: No public comment.

Motion made by Joy to approve meeting minutes from November 20; seconded by Rebecca. All ayes

No board correspondence.

Rebecca shared the treasure's report.

Motion made to approve the financial report by Ashley; seconded by Amber. All ayes

Director's Report: Lisa presented the director's report. Detailed ongoing issues with the printer, it has been serviced several times and continues to have issues. The fireplace needed servicing as well and a yearly maintenance plan was quoted.

Ongoing and New Library Business

Lisa presented the 2025-2027 progress report.

Ashley and Joy updated the board on the future facilities committee meetings and findings.

After review of updated L.O.T. policy and procedures. Motion made to approve L.O.T. policy and procedures by Rebecca; seconded by Connie. All Ayes

Discussion concerning a personnel committee is to be revisited at a later date. Ashley and Joy are to attend the staff meeting scheduled in February.

Discussion concerning next steps in exploring solutions of concerns and issues brought up by staff in one on one meetings in December. Motion made to create a three member committee to review and make recommendations to the board concerning aforementioned meetings made by Rebecca; seconded by Amber. All Ayes The committee members are Connie, Ashley, and Lydia.

Policy Review: We reviewed chapters 8 and 9 of the employee manual, no changes needed.

Positive Patron interaction: Several general verbal positive interactions shared by Lisa.

Public Comment: None

Motion to adjourn made by Ashley; seconded by Connie.

Next Meeting: March 19, 2026 at 6 PM

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