

Salem Township Library Board Minutes

March 19, 2026

Attending :Amber, Ashley, Connie, Joy, Lydia, Rebecca

Library Director: Lisa

Assistant Library Director: Naomi

Amber called the meeting to order at 6:03PM.

Ashley motioned approval of the agenda; seconded byJoy. All ayes

Public Comment: A staff member read a letter to address her review. A meeting to discuss was set for 9:30 March 20. A staff member asked that raises, standard procedures for finances, and reviews be addressed by the Director.

Motion made by Rebecca to approve meeting minutes from January 15; seconded by Connie. All ayes

Board correspondence. One about the seed collection, replied to by staff.

Rebecca shared the treasure's report.

Motion made to approve the financial report by Ashley; seconded by Connie. All ayes

Director's Report: Lisa presented the director's report. An incorrect number was noted in the "Visits" section. 671 Kids will be amended to 322 Kids.

Ongoing and New Library Business

Team meeting dates were given out, board members gave availability and Lisa will send out dates for board members.

Motion to approve Van's Lawn Maintenance LLC quote was made by Rebecca; seconded by Joy. All ayes.

Motion to approve Van's Lawn Maintenance LLC as a preferred vendor was made by Joy; seconded by Connie. All ayes

Discussion concerning the library salaries budget for 2026-2027. Lisa will contact the board and staff when the upcoming date is set by Salem Township.

Discussion concerning organizational climate. Policy for conflict resolution/grievance was discussed. The policy will be upcoming.

Policy Review: We reviewed STL Employee Manual Chapter 10. No changes needed.

Motion made by Ashley to add employee feedback into the Director annual review policy and form: seconded by Rebecca. All ayes

Positive Patron interaction: Several general verbal positive interactions shared by Lisa.

Public Comment: An individual of the public commented on the wording of the staff review, encouraging sensitivity in language used. A staff member asked that PTO be addressed in the budget.

Motion to adjourn made by Rebecca; seconded by Joy.

Next Meeting: May 21, 2026 at 6 PM
